**Freshman Language and Composition**

**Austin Catholic High School**

**Mrs. Thomas**

**2016-2017**

**Supplies you will need**

Notebook to leave in class

 1 inch binder with dividers

 Pens or pencils (your own, not mine or your neighbor’s)

 Highlighters

 Fully charged iPad

**Class structure**

 Students will learn parts of speech, sentence structure, phrases, clauses, punctuation, paragraph structure, and

 essay structure.

 Students will write every day.

 Students will read/share a weekly article to build prior knowledge, to practice précis writing, and to participate in class

 discussion.

**My basic rules**

 Be in your seat with all materials when the bell rings

 Be respectful of other people’s feelings, opinions, possessions, and personal space

 Do not interfere with anyone’s right to learn or my ability to teach

 Be seated, quiet, and attentive when others speak (this includes the p.a. announcements)

 Learn and follow my classroom procedures and routines



 Follow all school rules

**Consequences**

 Warning

 Seat change

 Loss of privilege

 Detention

 Parent contact

 Removal from class

 Referral to the office

 Written apology

**My basic procedures**

 When you enter class…

 Sit in your assigned seat

 Copy the day’s agenda

 Start the “do now” assignment

 When class is over…

 Wait for me to dismiss you, not the bell

 When you are absent…

 Get your make up work immediately when you enter class from the absent binder or find it on my Weebly

 Also, see me immediately to schedule tests or quizzes that you missed

 Turn in any assignments that were due the day you were gone

When you need to leave the room…

You need your hall or bathroom ticket and my permission (I rarely write passes)

 When you finish an in-class assignment early…

 You may read, check your agenda, pick up corrected work, study, use approved online practice activities, etc

 You may not do non-educational activities (e.g. talk, put on make-up, write notes, play games, take pictures, etc.)

**Grade Scale**

 The official Austin Catholic High School grading scale will be used.

**Weighted Grades**

 **Class work, homework, notes, and activities 30%**

 **Quizzes and tests 30%**

 **Papers and projects 30%**

 **Participation 10%**

**Absent/Late Work Policy**

 High school work is demanding. It’s highly recommended that students miss as few days as possible.

Students who are absent can find links to handouts, power points, and notes on my website.

 Students will be given a reasonable amount of days to make up absent work, usually one day for each day absent.

 **One** late assignment (for full credit) will be accepted each marking period. Students will attach their *Late Coupon*.

 An unused *Late Coupon* can be turned in at the end of the marking period for 5 points of extra credit.

 **No other late assignments will receive points.**

**Contact Information**

Mrs. Thomas’ website: [www.mrsthomasaustin.weebly.com](http://www.mrsthomasaustin.weebly.com)

 My website will have links to handouts, to online practice, and to any texts we will use in class.

 Mrs. Thomas’ email: cthomas@austincatholicacademy.org

 I check my email periodically during the school day. I will occasionally check my school email from home and respond to students’ questions about assignments. Often students can answer basic question about assignments, grades, due dates, etc. by checking my website, checking Power School, or contacting a fellow student. Please allow 24 hours for an email response.